

# School of Theatre & Music



## Work Study Position Announcement

### Student Scene Shop Assistants

Federal Work Study Position(s) available assisting in the scene shop for the School of Theatre and Music. Ideal candidate will be interested in scenic construction, willing to work in a shop environment, and able to commit between 4-10 hours each week during the fall and spring semesters. Areas of work may include carpentry, metal work, painting, and rigging. Position will provide support to student course and production-based work and assist the Technical Director in maintaining the shop spaces and following safety procedures.

### Duties and Responsibilities

- Assist with construction of scenic elements for School of Theatre and Music main stage productions
- Maintenance of the scene shop and associated tools and equipment
- Maintenance of the scene shop as a safe, clean, and organized production space
- Assist and supervise student use of the scene shop
- Organization of tools, supplies, and equipment

### Minimum Qualifications:

- UIC Federal Work Study awarded student
- Attention to detail and willingness to learn new skills
- Ability to follow safety procedures and shop policies
- Ability to work independently and supervise student use of the space and equipment

### Preferred Qualifications

- Working knowledge of hand and power tools
- Experience with basic wood construction
- Welding experience/familiarity
- Experience with drafting, including reading build drawings and basic hand drafting
- Familiar with paint and painting techniques
- Previous course work in technical theatre or a related field
- Able to lift 50 pounds

**Salary:** \$13.00/hour

**Supervisor:** Hannah Holmes-Robbins, Technical Director

**To apply:** For full consideration, please submit a letter of interest and a resume to [hholmesr@uic.edu](mailto:hholmesr@uic.edu)

Position will remain open until filled.